

Minot AFB May 2025 Newsletter

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What are CLEP & DSST Tests?



CLEP/DSST Fact Sheet

Obtain education goals through U.S. government fully funded CLEP exams & administration fees for military service members, eligible spouses & civil service employees.

Veterans may be eligible to receive education benefits under the Post 9/11 GI Bill.

Learn about free study guides & more:
[CLEP Military Benefits – CLEP | College Board](#)

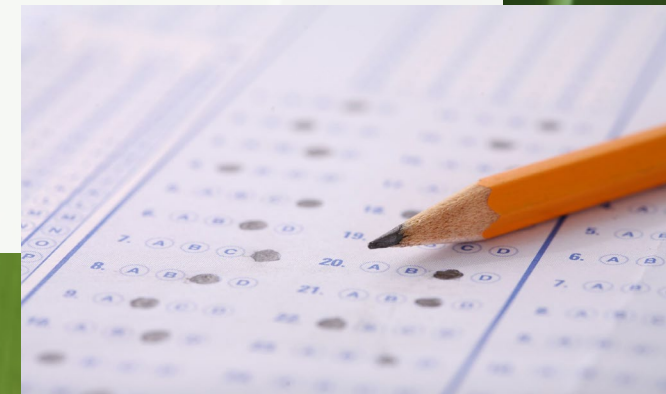
Tip: Visit the base library to check out free study material!

DSST exams or DANTES Subject Standardized Tests allow military members to earn college credit for knowledge acquired outside traditional classrooms to further educational goals while in service.

DANTES authorizes up-front funding of DSST exam fees to eligible military members at authorized National Test Centers that administer the Internet-based DSST exams.

Over 1,500 colleges & universities recognize the DSST program & award college credit for passing scores. Tests are available year-round.

Free test prep available here: [Prepare for a test – DSST](#)



On Base School Information

Minot State University

Brigitte Mikula

Phone: 701-727-9044

Phone: 701-340-0812

Website:

<https://www.minotstateu.edu/cel/mafb.shtml>



University of Maryland Global Campus

Alicia Holcomb & Cecilia Osorio

Phone: 701-317-9263

Email: baseadvisor@umgc.edu

Website: <https://www.umgc.edu/>



Dakota College @ Bottineau

Dimitra Shelton

Phone: 701-858-3187

Email: Dimitra.Shelton@dakotacollege.edu

Website: www.dakotacollege.edu



Embry-Riddle Aeronautical University

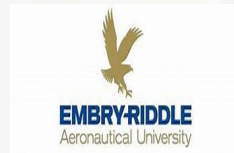
Robert Repak

Teams Phone: 928-777-6371

Email: minot@erau.edu

Website:

<https://worldwide.erau.edu/locations/minot/>



Upcoming On-Base Courses

University of Maryland Global Campus Class from May 14th- July 8th, 2025

Course	Class #/ section	Course Title	Session	Credits	Building/ Room	Days/Time	Instructor
NUTR100	54278 Sec. 6520	Elements of Nutrition	8wks	3	MAFB ED Center	Wed. 5:30-8:30	TBD

Please reach out to Alicia Holcomb or Cecilia Osorio for additional classes at: 701-317-9263

UMGC will be
Waiving the
Application
fee
Until 30 May!!

Dakota College at Bottineau Class from June 2nd-July 25th, 2025

Course	Class #	Course Title	Session	Credits	Building/Room	Days/Time	Instructor
AH134	10225	Medical Disorders	8wk	3	MAFB ED Cnt/Hybrid	W 6:00- 7:15pm	Hauf
AH171	10225	Medical Terminology	8wk	3	MAFB ED Cnt/Hybrid	W 4:30- 5:45pm	Hauf
HPER210	10236	First Aid/CPR	8wk	1	MAFB ED Cnt.	Tu 5:30- 6:30pm	Backen
HRM120	10228	Intro to Human Res. Management	8wk	3	MAFB ED Cnt/Hybrid	Tu 5:30- 6:45pm	Pugh
HIST224	10229	American Studies 1	8wk	3	MAFB ED Cnt/Hybrid	M 5:00- 7:00pm	Moss

Allied Health

Health, PE, Recreation

Human Resource
Management

History

Please reach out to Dimitra Shelton for additional information & classes at: 701-858-3187



Upcoming On-Base Courses

Minot State University General Education / CCAF Courses Summer Term Classes from May 27th- July 24 ,2025

Course	Call #	Course Title	Session	Credits	Building/ room	Days/Time	Instructor
COMM110	8579	Fund. Of Public Speaking	8wks	3	MAFB ED Center	TU & TH. 7:00-9:40PM	Lyman
ENGL110	8745	College Composition I	8WKS	3	MAFB ED Center	TU & TH 4:00-6:30PM	Watts
PSY111	8588	Intro To Psychology	8WKS	3	MAFB ED Center	M & W 6:00- 8:30PM	TBD
MATH103		College Algebra	8WKS	4	MAFB ED Center	TBD	TBD
SOC110	8847	Intro To Sociology	8WKS	3	MAFB ED Center	TU & TH 7:00-9:30PM	Larshus

Hot off the press:

MINOT STATE UNIVERSITY offers a variety of evening classes at the MAFB starting this Fall Term!
MSU is offering EVENING LAB SCIENCES:

BIOL 111 – CONCEPTS OF BIOLOGY
BIOL 202 – INTRODUCTORY MICROBIOLOGY
BIOL 220 – ANATOMY & PHYSIOLOGY 1

***Enroll early!**

Please reach out to Brigitte Mikula for additional course offering and questions at 701-727-9044



Scholarship & Grant Opportunities

Updated Steps for applying for MilTA

6 Steps for Military Tuition Assistance (MilTA)

The Air Force will pay up to **\$4,500** per fiscal year for tuition!
(\$250 per semester hour or \$167 per quarter hour)*

STEP 1

Attend a MilTA brief at the Education Center. **Tuesdays 1000 & Thursdays 1330.** Complete the **Virtual Benefits Training** on AFVEC.

STEP 2

Complete **Kuder Journey Assessment Inventory** – send name/date to Ed Center Staff. Submit an Education Goal in AFVEC for approval.

STEP 3

Visit the Education Center **for on base school options** or search for schools on TA Decide (www.dodmou.com)

STEP 4

Submit your education plan (degree plan) you received from your academic institution on AFVEC for approval with earned transcript credits if any were awarded. **CCAF students** – please visit MAFB Ed Center Advisors for audit review.

STEP 5

Submit a Funding Request on AFVEC. Requests must be submitted up to 45 days in advance, but no later than **7 days before** the course starts.

STEP 6

After your course is complete, ensure your grade has been submitted to AFVEC. Grade posting can take up to 14 days.

For further information, please contact the Minot AFB Education Center

Phone: 701-723-2772

Email: Minot.EdCenter@us.af.mil

Location: 156 Missile Avenue, Second Floor

Minot Air Force Base, ND

*AFI 36-2670

Additional Local & National Scholarships



U.S. Department of Defense

my Career Advancement Account



Fact Sheet

My Career Advancement Account Helping Spouses Reach Career Goals

Did you know?

Military spouses may use their My Career Advancement Account Scholarship at any approved institution to receive assistance with the costs of national tests for course credits required for a degree approved under the program (including the College Level Examination Program tests).

What is the My Career Advancement Account Scholarship?

The My Career Advancement Account Scholarship is a workforce development program that provides up to \$4,000 in financial assistance to eligible military spouses for the pursuit of a license, certification or associate degree or for continuing education courses to maintain a license or certification necessary for employment. The MyCAA Scholarship is part of the Defense Department Spouse Education and Career Opportunities program, which offers comprehensive coaching, information, tools and resources to support military spouses in meeting their career and education goals.

Who is eligible for MyCAA?

- Spouses of active-duty service members and spouses of National Guard and reserve service members on Title 10 orders in pay grades E-1 through E-9, W-1 through W-3 and O-1 through O-3.
- Spouses who have completed high school or obtained a GED.

You can continue your approved education and training plan if your sponsor is promoted.

Fast facts

- The My Career Advancement Account Scholarship provides a maximum tuition benefit of \$4,000 with an annual fiscal year cap of \$2,000 to assist eligible military spouses who need professional credentials to meet their career goals.
- The My Career Advancement Account Scholarship will pay for tuition and testing fees.
- You have a three-year time limit to use your My Career Advancement Account Scholarship funding, which begins on the start date of the first course taken.
- NOTE:** Programs only leading to a certificate are not eligible for the My Career Advancement Account Scholarship. You must be in pursuit of a recognized postsecondary credential.

For more information, visit <https://mycaa.militaryonesource.mil/mycaa/>.
 For additional resources and frequently asked questions, visit <https://mycaa.militaryonesource.mil/mycaa/resources>.



“BEE” ARNOLD SPOUSE TUITION PROGRAM



Applications for the “Bee” Arnold Spouse Tuition Program will be available through the Air Force Aid Society (AFAS) Application Portal effective January 3, 2025 - until funds are expended.

To apply, visit us online at: <https://portal.afas.org>

This program provides funding for spouses:

- to pursue entry-level job training to help secure immediate, viable employment through short term programs/certifications or
- to pursue a PART-TIME undergraduate degree at an accredited 2-4 year college, university or vocational/trade school approved by the U.S. Department of Education for participation in federal aid programs.

Spouses of U.S. Air Force and Space Force members on active duty, Title 10 Reserve and Guard on extended active duty, and Title 32 Guard performing full-time active duty are eligible and can receive up to \$2,500.

For more information, please visit www.afas.org



Certifications being considered include; but are not limited to:

- Medical Billing & Coding/Transcription
- Medical Office Administration
- Dental Assistant
- Nursing Assistant/Aide
- Medical Lab/Phlebotomy
- Physical Therapy Aide
- Pharmacy Tech.
- Veterinary Assistant
- Basic Computer Skills
- Graphic Design
- HR Management
- Social Media Marketing
- Real Estate License
- Digital Photography

Important Updates



Spring 2025 CCAF diplomas are on their Way! If you were graduated before March 1st, 2025, be on the lookout for an email to pick up your diploma!

Want to attend the CCAF graduation?

Reach out to Richard Hellen at:

Richard.Hellen@us.af.mil



***Career Path Decide is no longer available when applying for TA funding. ***

Please use Kuder Journey interest inventory to complete step 2 for TA Funding Request:

Members need to create an account; please follow these directions:

1. Go to <https://dantes.kuder.com/landing-page>.
2. Click **Create an Account**.
3. Select I am "a veteran or active member in the military" and click **Next Steps**.
4. Complete the 4 registration steps selecting your branch, region, and Ed Center location.

If you have any questions, please contact Kuder Support at 877.999.6227 or support@kuder.com, Monday through Friday, 8:00am to 5:00 pm CST.



Minot AFB Education Center Staff Directory

Education Specialists & Advisor

➤ Education Services Officer:

➤ Melvin Mallety
701-723-2575

➤ Education Services Specialist:

➤ Dr. Tina Denning
701-723-2774

➤ Advisor, CCAF:

➤ Gianna Brockhoff
701-723-2773

Education & Training Office
156 Missile Ave, 2nd Floor
Minot Air Force Base, ND
Monday-Friday 0800-1600
701-723-2772



Training & Testing Staff

➤ Base Training Manager:

➤ Todd Hebert
701-723-2860

➤ Civilian Training Manager:

➤ Barbara Taylor
701-723-2883

➤ Testing Control Officer:

➤ Susan Lopez
701-723-4394

➤ Test Administrator:

➤ Mike Taggert
701-723-2576

➤ Formal Training:

➤ TSgt Rachel Kondon, NCOIC
701-723-2574