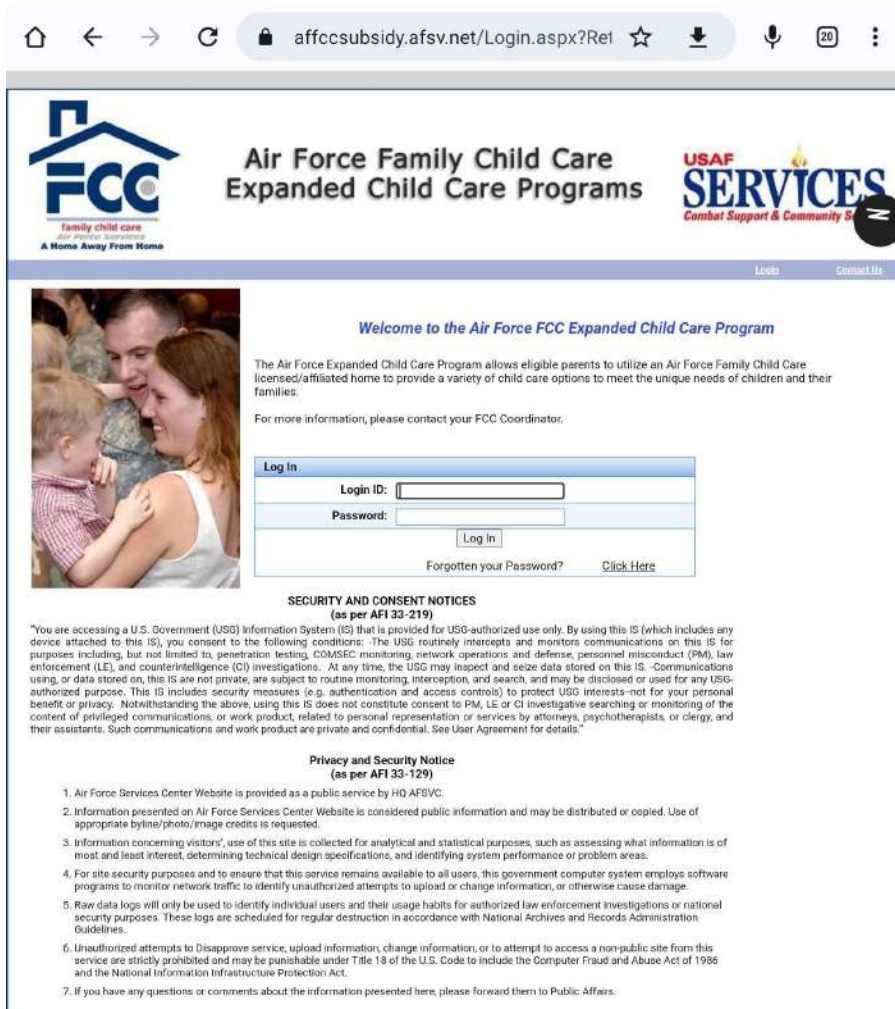


Tips on Navigating the Subsidy Website



The screenshot shows a web browser window with the address bar displaying "affccsubsidy.afsv.net/Login.aspx?Ret". The website header features the "Air Force Family Child Care Expanded Child Care Programs" logo on the left and the "USAF SERVICES" logo on the right. Below the header, there is a navigation bar with "Home" and "Contact Us" links. The main content area includes a photograph of a family, a welcome message, a login form, and several notices.

Home **Contact Us**

Welcome to the Air Force FCC Expanded Child Care Program

The Air Force Expanded Child Care Program allows eligible parents to utilize an Air Force Family Child Care licensed/affiliated home to provide a variety of child care options to meet the unique needs of children and their families.

For more information, please contact your FCC Coordinator.

Log In

Login ID:

Password:

[Forgotten your Password?](#) [Click Here](#)

SECURITY AND CONSENT NOTICES
(as per AFI 33-219)

You are accessing a U.S. Government (USG) Information System (IS) that is provided for USG-authorized use only. By using this IS (which includes any device attached to this IS), you consent to the following conditions: The USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations. At any time, the USG may inspect and seize data stored on this IS. Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG-authorized purpose. This IS includes security measures (e.g. authentication and access controls) to protect USG interests-not for your personal benefit or privacy. Notwithstanding the above, using this IS does not constitute consent to PM, LE or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communications and work product are private and confidential. See User Agreement for details.

Privacy and Security Notice
(as per AFI 33-129)

1. Air Force Services Center Website is provided as a public service by HQ AFSVC.
2. Information presented on Air Force Services Center Website is considered public information and may be distributed or copied. Use of appropriate byline/photo/image credits is requested.
3. Information concerning visitors', use of this site is collected for analytical and statistical purposes, such as assessing what information is of most and least interest, determining technical design specifications, and identifying system performance or problem areas.
4. For site security purposes and to ensure that this service remains available to all users, this government computer system employs software programs to monitor network traffic to identify unauthorized attempts to upload or change information, or otherwise cause damage.
5. Raw data logs will only be used to identify individual users and their usage habits for authorized law enforcement investigations or national security purposes. These logs are scheduled for regular destruction in accordance with National Archives and Records Administration Guidelines.
6. Unauthorized attempts to Disapprove service, upload information, change information, or to attempt to access a non-public site from this service are strictly prohibited and may be punishable under Title 18 of the U.S. Code to include the Computer Fraud and Abuse Act of 1986 and the National Information Infrastructure Protection Act.
7. If you have any questions or comments about the information presented here, please forward them to Public Affairs.

Sign in

Home My Profile Review Timesheet Options Admin Functions Logout Contact Us Help

Add Timesheet
Installation: MINOT

Timesheets

Provider Name:



Select Week: Sun, 02 Apr 2023 - Sat, 08 Apr 2023 Create

Security Policy Current Date & Time in San Antonio, Texas: 04-April-2023 12:53:21

Go to add timesheet and click create on the applicable week.

Home My Profile Review Timesheet Options Admin Functions Logout Contact Us Help

Air Force Family Child Care Expanded Child Care Programs

Timesheet Details
 Installation: MINOT

Provider Name: _____ **Status:** Saved
Level of Care: General - Air Force licensed and affiliated FCC homes **Submit Date:** _____
Timesheet Week: Sun, 02 Apr 2023 - Sat, 08 Apr 2023 **Approve Date:** _____
← Prev Next → **Invoice Date:** _____

Timesheet Remark History

No data to display

Add Remark

Enrollees

Name	Weekly Parent Fee Paid	Weekly Parent Fee Date	Total Time In Care	Reimbursement	Incentive	Total	Program	Type Of Care
Select	\$0.00		0.00			\$0.00	SUB	OY1
Select	\$0.00		0.00			\$0.00	SUB	HM2
Select	\$0.00		0.00			\$0.00	SUB	HM2
Select	\$0.00		0.00			\$0.00	SUB	OY1
Select	\$0.00		0.00			\$0.00	SUB	OY1
Select	\$0.00		0.00			\$0.00	SUB	OY1

Mejia, Adriana - Time In Care

Weekly Parent Fee: \$146.00
 Weekly Parent Fee Paid: 0.00
 Fee Paid Date: [Calendar]

	Time In	Mid Out	Mid In	Time Out	Absence	Closed
Sun						<input type="checkbox"/>
Mon						<input type="checkbox"/>
Tue						<input type="checkbox"/>
Wed						<input type="checkbox"/>
Thu						<input type="checkbox"/>
Fri						<input type="checkbox"/>
Sat						<input type="checkbox"/>

Save Submit

Security Policy Current Date & Time: In San Antonio, Texas: 04-April-2023 12:54:28

This is a timesheet

1. Select the child
2. Add their times from your timesheet
3. Make sure their parent fee matches what they paid. It must match or you don't get your incentive.
4. Put the date that they paid
 - 4(a). If you have incentive for your own children, put 0 in the fee box and pick a past paydate in the calendar.
5. If you were closed for vacation or illness or any provider reason check the box.
6. If the kid was absent, select the drop down and reason.
7. If the kid was absent or you were closed, it will ask for a remark. List where the kid was (i.e home, with another provider, on vacation, sick, etc)
8. Only click save between kids, after your last kid, click submit.

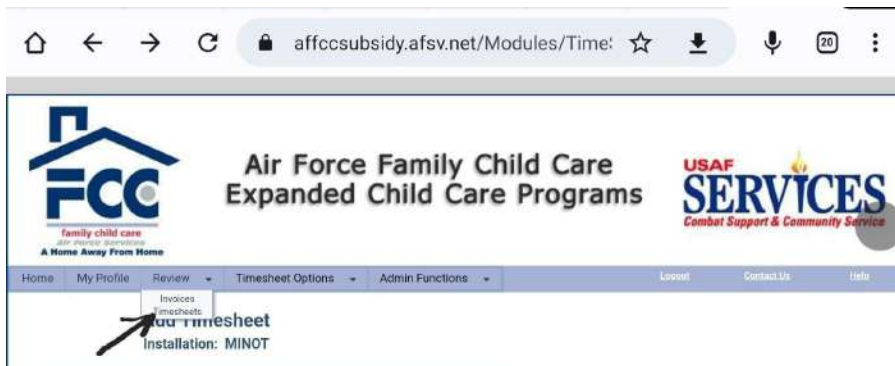
Subsidy Vacation:

Full time enrolled children allow you 2 weeks of paid vacation a year. They must pay their full time rate for the weeks on vacation in order for you to claim the vacation. You mark 'vacation-parent fee paid' in the drop down menu.

If you allow them any unpaid vacation time in your contract, you honor that first, mark zero- and no parent fee paid. You will NOT get your subsidy incentive for that time.

You only get the Subsidy incentive for 2 weeks of vacation that the parents have paid their rate for.

If you messed up our need to review a timesheet you've saved or submitted, go here



Review Timesheets
Installation: MINOT

Select Filters
Status: -Select- Timesheet Year: -Select- [Apply Filter](#)

Timesheet Week	Enrollees	Status
Sun_02 Apr 2023 - Sat_08 Apr 2023		Saved
Sun_26 Mar 2023 - Sat_01 Apr 2023		Submitted
Sun_19 Mar 2023 - Sat_25 Mar 2023		Locked
Sun_12 Mar 2023 - Sat_18 Mar 2023		Approved
Sun_05 Mar 2023 - Sat_11 Mar 2023		Locked
Sun_26 Feb 2023 - Sat_04 Mar 2023		Approved
Sun_19 Feb 2023 - Sat_25 Feb 2023		Invoiced
Sun_12 Feb 2023 - Sat_18 Feb 2023		Invoiced

Once you've been paid, go to invoices

Click on the most recent invoice to review it

'Make sure it's correct and the number matches the amount deposited into your bank account. Then there will be a little "payment received" box. Click it, if you fail to click the accept invoice button for a few months it will lock you out of subsidy. If you have a problem with your invoice, click "report payment problem".

Review Timesheets
Installation: MINOT

Select Filters
Status: -Select- Timesheet Year: -Select- [Apply Filter](#)

Timesheet Week	Enrollees	Status
Sun_02 Apr 2023 - Sat_08 Apr 2023		Saved
Sun_26 Mar 2023 - Sat_01 Apr 2023		Submitted
Sun_19 Mar 2023 - Sat_25 Mar 2023		Locked
Sun_12 Mar 2023 - Sat_18 Mar 2023		Approved
Sun_05 Mar 2023 - Sat_11 Mar 2023		Locked
Sun_26 Feb 2023 - Sat_04 Mar 2023		Approved
Sun_19 Feb 2023 - Sat_25 Feb 2023		Invoiced
Sun_12 Feb 2023 - Sat_18 Feb 2023		Invoiced



Air Force Family Child Care Expanded Child Care Programs



Invoice Overview

Installation: MINOT

Provider Name:



Invoice Number	Invoice Date	Status	Invoice Amount
01220617	01/13/2022	Complete Confirmed Paid	\$1,505.00
02220586	02/14/2022	Complete Confirmed Paid	
03220613	03/14/2022	Complete Confirmed Paid	
04220602	04/14/2022	Complete Confirmed Paid	
05220578	05/12/2022	Complete Confirmed Paid	
06220559	06/09/2022	Complete Confirmed Paid	
07220548	07/12/2022	Complete Confirmed Paid	



Air Force Family Child Care Expanded Child Care Programs



Review Invoice Details

MINOT

Provider Name:

Invoice Date: 04/13/2023
Invoice Number:

Invoice Total: \$
Invoice Status: Pending Confirmation of Payment

Invoice History

No data to display	No Remarks
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Add Remark

Timesheets Included on Invoice

Timesheet Week	Approval Date	Subsidy Total
Sun, 26 Feb 2023 - Sat, 04 Mar 2023	03/06/2023	\$
Sun, 05 Mar 2023 - Sat, 11 Mar 2023	03/25/2023	\$
Sun, 12 Mar 2023 - Sat, 18 Mar 2023	03/24/2023	\$
Sun, 19 Mar 2023 - Sat, 25 Mar 2023	03/31/2023	\$

Payment Received Report Payment Problem View Invoice