



Military Personnel Flight

PRIDE Bldg, 3rd Floor, 305A | Mon, Tue, Thu, Fri: 0730-1630, Wed: 0730-1200
DEERS: PRIDE Bldg, 2nd Floor, 215 | Mon, Wed-Fri: 0800-1600, Tues: 0800-1500

HOW TO SCHEDULE AN APPOINTMENT WITH YOUR MPF?

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Download the AF Connect App

Go to Team Minot

Go to MPF Appts

Click Appt Links



Click on the link of the section that you would like to set up an appointment with

Choose the service

Select a date and time slot that suits your needs



Military Personnel Flight

Flight Commander: Capt Esther Nervik
Flight Chief: SMSgt Marissa Morrison

Career Development Section Chief: MSgt Karina Galaviz

Programs: Assignments
Enlisted/Officer Promotions
Reenlistments/Extensions
Retirements/Separations

Force Management Section Chief: MSgt Erin Parker

Programs: Evaluations
Classifications
Adverse Actions
Special Duty Assignment Pay

Customer Support Section Chief: TSgt Contessa Fredrickson

Programs: In-processing
Accessions
Initial Enlistment Bonus
Passports

DEERS/CAC & ID Cards Section Chief: Mr. Alex Richard

Programs: DEERS
ID Cards
Awards & Decorations

PSM Section Chief: Ms. Jessica McDonald

Programs: HR System Access
Report Retrievals

MPF Contacts

The MPF is appointment only. Please use the AF Connect App to schedule an appointment.

Customer Support

Leave/LOD/In-Processing

723-4368

5FSS.FSPS.CustomerSupport@us.af.mil

Passports

723-2879

5FSS.FSPS.PassportAgent@us.af.mil

Awards/Decs

723-4368

5FSS.FSPS.awardsanddecs@us.af.mil

Force Management

Classifications/Adverse Actions

723-1333

5FSS.FSPM.Classifications2@us.af.mil

Evaluations

723-1414

5FSS.FSPM.Evaluations@us.af.mil

Career Development

Outbound Assignments

723-6470

5FSS.FSPD.OutboundAssignments@us.af.mil

Officer Promotions

723-1994

5FSS.FSMPD.OfficerPromotions@us.af.mil

Enlisted Promotions

723-1337

5FSS.FSMPD.BLSDMEnlistedPromo@us.af.mil

Reenlistments/Extensions

Retirements/Separations

5FSS.FSMPD.BLSDMReenlistments@us.af.mil

723-1340 or 723-3723

DEERS

CAC/Award/Decorations

723-4567

5FSS.DPMPE.decoration@us.af.mil

Installation Personnel Readiness

723-4355



Customer Service/DEERS

The DEERS office is appointment only. Please make appointments via the website

<https://5fssdeers.setmore.com>

Please bring two forms ID to have an ID reissued. Please accompany your dependents to sign paperwork to have their IDs reissued.

Thank you!



Retentions & Retirement Certificates

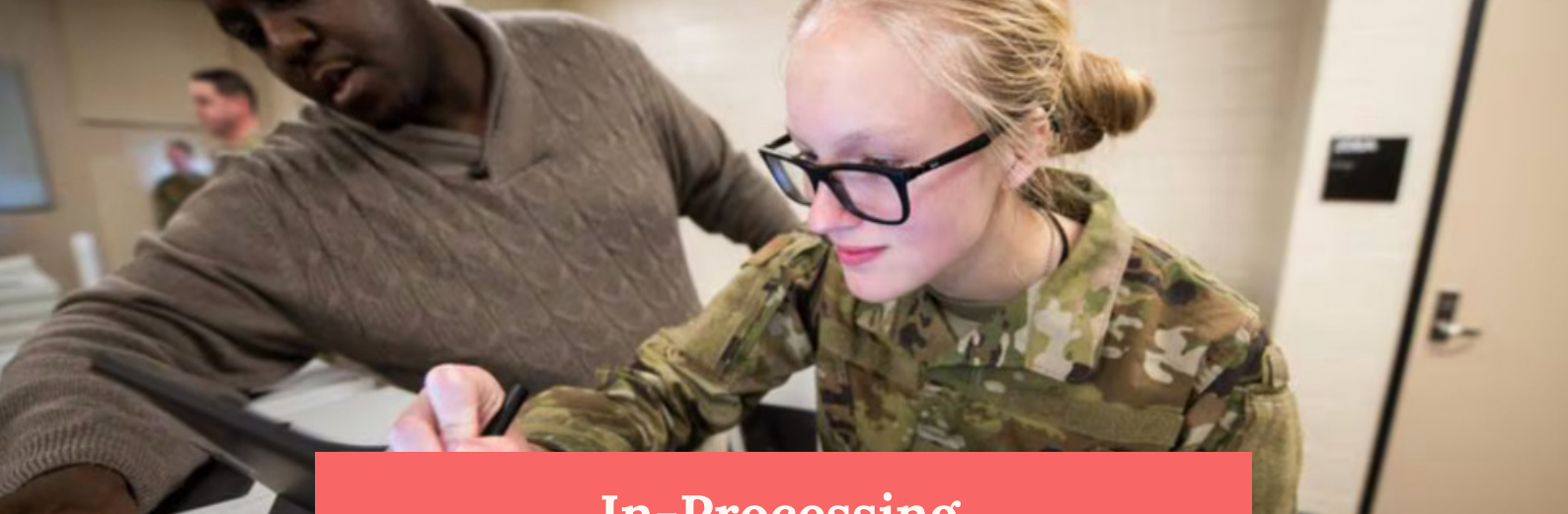
As a reminder, please allow the retentions team 5 duty days from when you send over your reenlistment or extension contract, for them to process it.

Please keep in mind that a member's requested reenlistment date needs to be within 30 days of date the reenlistment worksheet was signed.

If a member's DOS is within 2 weeks of request, label the subject line "HOT" in the email and provide a reason so the retentions office can prioritize appropriately.

Additionally, Retirement Certificates are currently unavailable due to CSAF/CMSAF Change in Command/Responsibility. Retirement Certificates for the CSAF have been ordered and will be printed/shipped to members that have retired. Once the CMSAF Retirement Certificates become available, our office will order them for delivery, and print/ship them to members as necessary.

Thank you!



In-Processing

Squadrons track all inbound members and sponsors should provide a status on inbounds to the CSS weekly. Sponsors should be reaching out on a regular basis to ensure members are taken care of, and to answer any questions they may have. It is very important that sponsors coordinate with inbounds and CSS regarding arrival timelines and schedule an in-processing appointment for the inbound member.

While members are in-processing with the CSS, an appointment for the Minot Welcome Center will be scheduled. Members are not allowed to start house hunting and/or leave until after their appointment with the Minot Welcome Center. This will ensure all core agencies are able to make appropriate updates to the members record so they can have a smooth transition to Minot AFB.

Thank you!



Cold Weather AIP

Effective April 1, the Department of the Air Force approved a new assignment incentive pay (AIP) for Airmen and Guardians assigned to qualifying bases in the U.S. where the temperature is expected to drop below -20 degrees Fahrenheit.

Cold Weather Assignment Incentive Pay is a single lump sum payment given to Airmen and Guardians after signing an agreement to serve a prescribed tour length of at least 12 months, depending on qualifying location.

Locations that meet this temperature threshold include Minot and Grand Forks Air Force Bases along with Cavalier Space Force Station in North Dakota, Clear Space Force Station, Eielson Air Force Base and Joint Base Elmendorf-Richardson in Alaska, as well as Malmstrom AFB, Montana.

While this AIP is effective 1 April 2024, the first pay date is expected to be 1 July 2024. Airmen and Guardians that move to one of the qualifying location listed above between 1 April and 30 June will be paid retroactively.

SPOTLIGHT AIRMAN OF THE MONTH



A1C Hannah Waters

A1C Waters was born in Savannah, GA, but she was a military child and most recently lived in Enterprise, AL. She joined the Air Force to travel the world and finish out her degree in Journalism. A1C Waters likes being a personnelist because it gives her the customer service environment she loves while also having great leadership opportunities. A1C Waters spends her free time hanging out with her friends, reading books, and once the weather warms up, being outdoors anyway she can. Her current goal is to continue working on her degree. A1C Waters' biggest inspiration are her parents; first her father who taught her what it meant to work hard and be respected by his peers while also being one of the most understanding kind persons she knows and second her mother who is her best friend and is the one person she knows she can talk to about anything and only be slightly judged.

April History

The 786th Aircraft Control and Warning Squadron began operations with AN/FPS-3 and AN/FPS-5 radars in April 1952, and initially the station functioned as a Ground-Control Intercept (GCI) and warning station. As a GCI station, the squadron's role was to guide interceptor aircraft toward unidentified intruders picked up on the unit's radar scopes. An AN/FPS-26A height-finder radar was installed in 1964, and the AN/FPS-6 was retired. The AN/FPS-6B was upgraded to an AN/FPS-90 also that year. In 1964 the site received an AN/FPS-27 search radar which became fully operational in early 1965. The AN/FPS-66 was removed later in 1965. In 1968 the AN/FPS-90 was retired.



The airforce officially activated the Minuteman I middle field, under the command of the 455th strategic middle wing, in April 1964. North Dakota became a prime location for middle fields because of its location in the interior of North America. Advance Warning of a potential nuclear missile attack by the U.S.S.R. was the greatest in the heartland of the United States , thus providing the precious minutes needed to launch a retaliatory nuclear attack.