

6 Steps to Use Military Tuition Assistance (MiTA)

The Air Force will pay up to **\$4,500** per fiscal year for tuition!
(\$250 per semester hour or \$167 per quarter hour)*

STEP 1

Attend a TA brief in the Education Center.
Tuesdays at 1000 & Thursdays at 1330
Complete Virtual Benefits Training on AFVEC.

STEP 2

Complete Career Path Decide (**mandatory**) on
AFVEC. Once completed, upload report into AFVEC

STEP 3

Search for schools on TA Decide
(www.dodmou.com) or visit the Education Center
for on base school options

STEP 4

Submit an Education Goal on AFVEC and upload a
degree plan for approval.

STEP 5

Submit a Funding Request on AFVEC. Requests
must be submitted up to 45 days in advance, but
no later than **7 days before** the course starts.

STEP 6

After your course is complete, ensure a grade has
been submitted to AFVEC.

For further information, please contact the Minot AFB Education Center

Phone: 701-723-2772

Email: Minot.EdCenter@us.af.mil

Location: 156 Missile Avenue, Second Floor

Minot Air Force Base, ND