



Military Personnel Flight

PRIDE Bldg, 3rd Floor, 305A | Mon, Tue, Thu, Fri: 0730-1630, Wed: 0730-1200
DEERS: PRIDE Bldg, 2nd Floor, 215 | Mon, Wed-Fri: 0800-1600, Tues: 0800-1500

HOW TO SCHEDULE AN APPOINTMENT WITH YOUR MPF?

INSIDE THIS ISSUE:

Appointment	1
MPF Directory	2 - 4
Budget Shortage Update	5
Duty Status Information	6
HR Systems Access Update	7
Spotlight Airman	8
October History	9

Download the
AF Connect App

Go to Team Minot

Go to MPF Appts

Click Appt Links



Click on the link of the
section that you would like
to set up an appointment
with

Choose the service

Select a date and time
slot that suits your
needs



Military Personnel Flight

Flight Commander: Capt Esther Nervik
Flight Chief: SMSgt Marissa Morrison

Career Development Section Chief: MSgt Karina Galaviz

Programs: Assignments
Enlisted/Officer Promotions
Reenlistments/Extensions
Retirements/Separations

Force Management Section Chief: MSgt Erin Parker

Programs: Evaluations
Classifications
Adverse Actions
Special Duty Assignment Pay

Customer Support Section Chief: TSgt Contessa Fredrickson

Programs: In-processing
Accessions
Initial Enlistment Bonus
Passports

DEERS/CAC & ID Cards Section Chief: Mr. Alex Richard

Programs: DEERS
ID Cards
Awards & Decorations

PSM Section Chief: Ms. Jessica McDonald

Programs: HR System Access
Report Retrievals

MPF Contacts

The MPF is appointment only. Please use the AF Connect App to schedule an appointment.

Customer Support

Leave/LOD/In-Processing

723-4368

5FSS.FSPS.CustomerSupport@us.af.mil

Passports

723-2879

5FSS.FSPS.PassportAgent@us.af.mil

Awards/Decs

723-4368

5FSS.FSPS.awardsanddecs@us.af.mil

Force Management

Classifications/Adverse Actions

723-1333 or 723-6256

5FSS.FSPM.Classifications2@us.af.mil

Evaluations

723-7611 or 723-4346

5FSS.FSPM.Evaluations@us.af.mil

Career Development

Outbound Assignments

723-6470

5FSS.FSPD.OutboundAssignments@us.af.mil

Officer Promotions

723-1994

5FSS.FSMPD.OfficerPromotions@us.af.mil

Enlisted Promotions

723-1337

5FSS.FSMPD.BLSDMEnlistedPromo@us.af.mil

Reenlistments/Extensions

Retirements/Separations

5FSS.FSMPD.BLSDMReenlistments@us.af.mil

723-1340 or 723-3732

DEERS

CAC/Award/Decorations

723-4567

5FSS.DPMPE.decoration@us.af.mil

Installation Personnel Readiness

723-4355 or 723-1396



Customer Service/DEERS

The DEERS office is appointment only. Please make appointments via the website

<https://5fssdeers.setmore.com>

Please bring two forms ID to have an ID reissued. Please accompany your dependents to sign paperwork to have their IDs reissued.

Additionally, the DEERS office is changing their hours. Their new hours are:

Mon, Wed-Fri: 0800-1600, Tues: 0800-1500

Thank you!



Budget Shortage Update

As of September 27th, 2023, the order that restricted certain programs due to the budget shortage has been rescinded. PSDM 23-67 is available for member to read on myFSS, but a quick summary regarding the changes is below:

PCS: AFPC has the goal of publishing orders up to 180 days prior to departure. All DEROS or AAC 50 extensions will remain firm. Exceptions to Policy for early order authentication, PDD changes, and RNLTD changes will no longer be considered due to normal operations resuming.

Retirements and Separations: All retirements and separations actions have returned to normal operations.

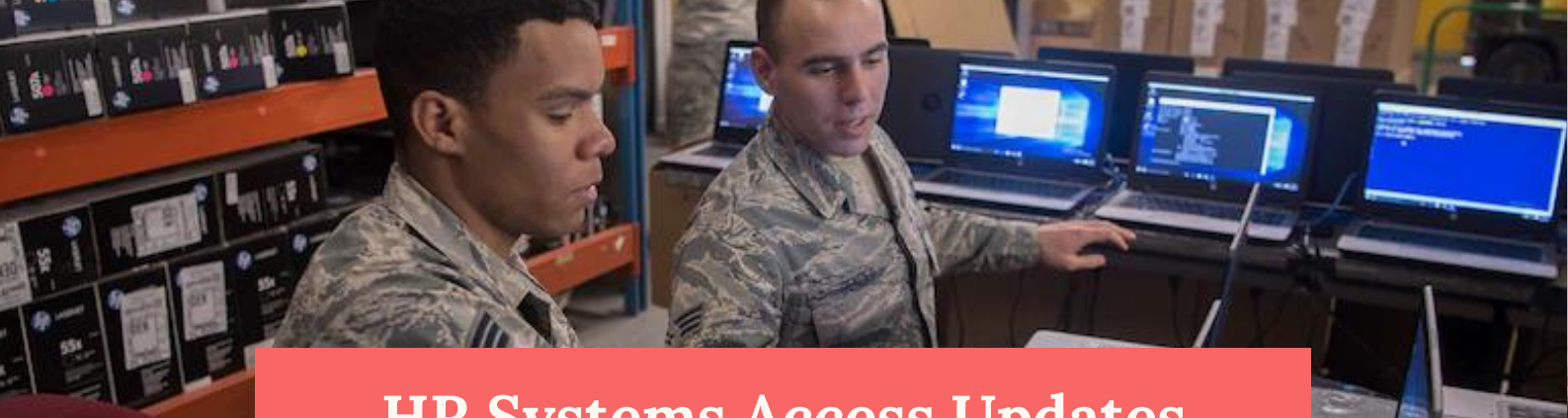
If you have any questions or concerns, please reach out to your CSS for more information. Thank you!



Duty Status Information

If you are going on a TDY, deploying, taking leave, coming back from leave, or doing anything else that changes your duty status, you must out-process and in-process with your CSS. Whenever you are not present for duty, your CSS updates your duty status to reflect as such, and they update it again once you return. If your duty status is not reflecting correctly, it can negatively affect your pay, ribbons/decorations, and assignment opportunities.

Please make sure you are following the instructions your CSS gives you when it comes to correcting your duty status. Whether that is giving them your DTS voucher when you come back from a TDY or stopping by their office to confirm you have returned from leave, it is important to keep your CSS in the know regarding your whereabouts. Thank you!



HR Systems Access Updates

There have been some changes when it comes to POCs for personnel systems access. Below is a listing for which office will handle each system and any forms that are required to request access.

PSM OFFICE:

- BLSDM: HR Systems Access Sheet.
- CMS: HR Systems Access Sheet.
- MilPDS: DD2875 and MilPDS User Agreement.
- MyDecs & MyEval: HR Systems Access Sheet (PSM OFFICE handles access ONLY, all other functions for myDecs are handled by DEERS and Force Management handles myEval)
- PRDA RBA Unit Admin: Appointment MFR, must re-accomplished every 180 days.

*Completed forms for the above systems should be sent to "5FSS.PSM-DL@us.af.mil".

CAREER DEVELOPMENT:

- vOP: Request via email to "5.FSS.FSMPD.BLSDMreenlistments@us.af.mil"; include full name and SSN.

CUSTOMER SUPPORT:

- Welcome Center Teams Channel: Request via email to "5FSS.FSPS.CustomerSupport@us.af.mil".

FORCE MANAGEMENT:

- CSS Shared Drive: Request via email to "ethan.darwin@us.af.mil"; an appointment letter is required if access to UIF folder is needed.

SPOTLIGHT AIRMAN OF THE MONTH



SrA Lucia Faith Lemon

SrA Lemon was born in New York, but raised in Mifflinburg, PA. She wasn't originally planning on joining the Air Force, but she is glad she did. She likes working in the MPF because of the caring environment. The MPF encourages their workers to find a good balance between working and taking breaks when needed, which Lucia appreciates. SrA Lemon tends to focus in on work and not take much time for herself, and the environment she works in now has helped her change that. In her free time, Lucia likes to relax by listening to music, watching TV, playing video games, and doing puzzles, sudoku, and other brain games. SrA Lemon's current goal is to go to college and get her degree. Her main motivation is to be the best she can be when it comes to all avenues in her life.

OCTOBER HISTORY

First Breaking of Sound Barrier

On October 14th, 1947, the sound barrier was first broken. It was broken by U.S. Air Force Captain, Chuck Yeager by flying in a rocket-powered research aircraft. Before this, many aviators thought going faster than the speed of sound would destroy any aircraft.



Battle of Saratoga

On October 17th, 1777 during the American Revolutionary War, the Battle of Saratoga was a turning point in the Revolutionary War. British General John Burgoyne and his army of about 5,700 men surrendered to American General Horatio Gates. This battle was so significant because it boosted morale for the Americans, and it encouraged the French, Spanish, and Dutch to join the fight against the British.

