

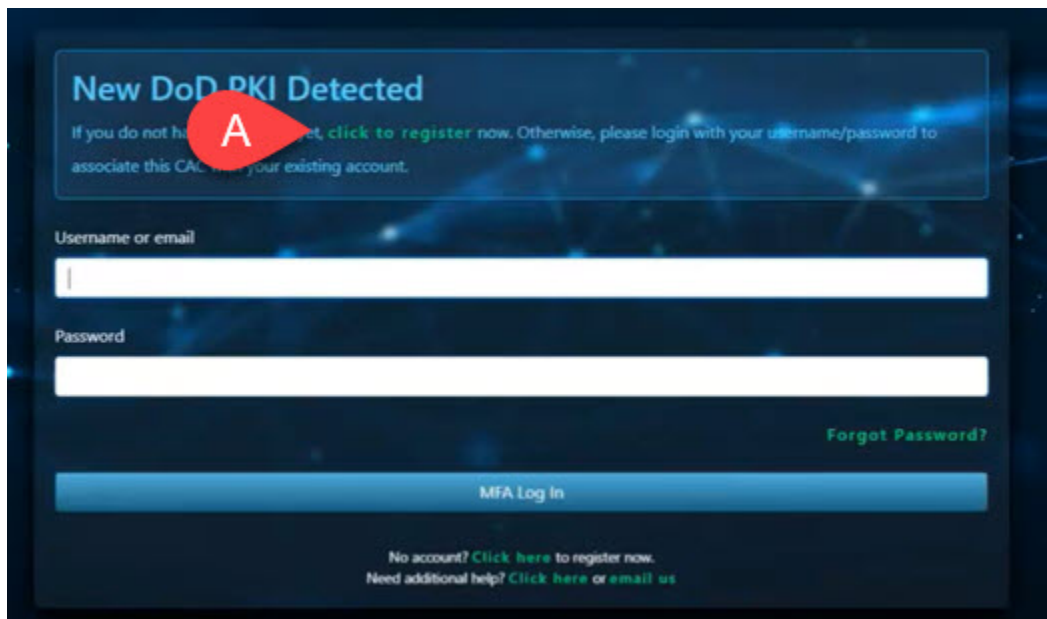
First Time GAIN registration— DoD Platform One

These instructions are a one-time Platform One setup process. This instruction focus is on CAC login. You can connect both CAC and user/password/multi-factor authentication to the same account. The benefit is that you will then be able to quickly login using CAC on an enabled device and also login via personal devices (computer, tablet, smart phones) using MFA.

1) Visit <https://gain.apps.dso.mil> If you do not have a Platform 1 account, you will be prompted to create an account.

A) “Click to register”

DO NOT fill in “Username or email” and “Password.” These are for logging in with multi-factor Authentication which can be setup after account creation.



2) Complete the fields from “First name” to “Email.”

- Create a unique Username.
- Be sure to use your DoD email.
- No need to fill out Access Request Notes.

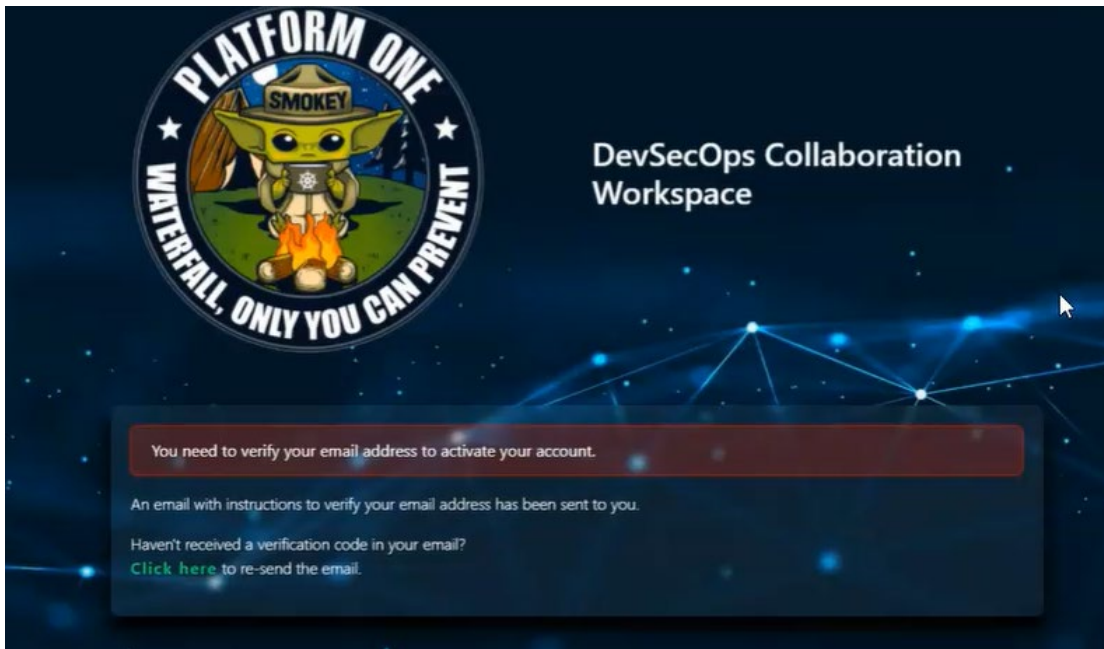
Click on “Register” to proceed.

B) **DO NOT** fill out “Password.” This is for setting up Username/password/multi-factor authentication.

The image shows a registration form titled "GAIN User Registration". A red rectangular box highlights the following fields: "First name", "Last name", "Affiliation", "Pay Grade", "Unit, Organization or Company Name", "Username", and "Email". Below these fields is an "Access Request Notes" text area. At the bottom of the form, there is a "Password (optional)" section with a text input field. A red callout bubble with the letter "B" points to this password field, with the text "Do NOT Fill out PW" written next to it. Below the password field is a "Confirm password" field. At the very bottom is a blue "Register" button.

3) This window will appear after you click Register.

- You will receive an email which will include a link to verify your email.
- **Be sure to look in your JUNK FOLDER, if you do not receive it. It may take up to 5-10 minutes to get the confirmation email.**



4) IMPORTANT - When you receive your confirmation email, click on the link (or copy and paste the link into your browser), this will bring you to your Platform One account. Review your information and click SAVE.

5) CLOSE THIS TAB on your browser.

6) Log into GAIN at <https://gain.apps.dso.mil>